

STATE OF TEXAS  
COUNTY OF TRAVIS

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**CONTRACT FOR  
SPECIALIZED TREATMENT SERVICES  
AMENDMENT 1 TO CONTRACT NUMBER CON0001608**

This contract will become effective **September 1, 2024**, and is by and between the **Texas Juvenile Justice Department**, hereinafter TJJJ, and **Lisa Bailey**, [REDACTED] hereinafter **Service Provider**, for the purpose of providing **Specialized Treatment Services** for TJJJ youth. This contract is identified as **Contract CON0001608**.

This contract is entered into under the authority of Texas Government Code Section 2155.143 and Texas Human Resources Code, Title 12, Chapters 242 and 244 for the mutual considerations described herein.

The parties hereto agree to be bound by the terms of the existing contract and amendment(s), if any, subject to the following changes:

Pursuant to **Exhibit F, TERMS AND CONDITIONS, 12. Contract Amendment and Merger Clause**, the contract is being revised as follows:

**1. Section II Service Provider – The contract services to be provided has added Substance Use (SU), therefore Section II is revised to read as follows:**

**“A. SUBSTANCE USE (SU)**

Service Provider will:

1. Maintain licensure as a Licensed Chemical Dependency Counselor (or be actively seeking licensure as a Licensed Chemical Dependency Counselor Intern) or as a Qualified Credentialed Counselor for the full term of this contract, which includes any subsequent renewals/extensions as preapproved by TJJJ. Service Provider must be licensed in the State of Texas before any services are rendered pursuant to this contract. All counselors providing services to TJJJ youth under this contract must be and remain properly qualified and credentialed while providing services under this contract and be preapproved by TJJJ before any services are rendered pursuant to this contract. It is Service Provider's responsibility to provide TJJJ with: licensing information upon execution of this contract and upon execution of any renewal amendment, if applicable; a new/renewed/reissued license when issued; and also provide licensing information upon request by TJJJ.
2. Review the youth's TJJJ assessment, treatment plan, and discharge/transition summary or other treatment records and recommendations for treatment based on the youth's risk and protective factors prior to implementing treatment. Services described in this paragraph are required within the first month the youth is admitted for treatment.
3. Conduct an initial interview with the youth to determine the youth's understanding of the treatment needs identified through the review described in paragraph 2 above and to establish the basis for developing the youth's treatment plan.
4. Work with the written treatment plan provided by the referring staff/facility. Service Provider will develop a treatment plan to continue working toward treatment goals, including the expected duration of treatment. The treatment plan will also explicitly address each of the identified recommendations referenced in paragraph 2 above and be provided to the youth's Primary Service Worker (PSW). The treatment plan shall be completed and filed in the youth's

record within **five (5) individual service days** of admission, in accordance with Texas Administrative Code, Title 25, Chapter 448, Section 448.804(f). The treatment plan shall include a written sequence of observable and measurable behavioral objectives designed to address and minimize the youth's risk factors or triggers for reoffending and relapse. The treatment plan shall contain specific strategies to achieve the objectives (group, individual, family sessions, etc.) and shall reference any specific curriculum or treatment program to be used. The treatment plan shall also include a summary of the initial interview and any case notes.

5. Provide evidence-based treatment programming as determined by the youth's individualized level of care needs. Treatment for the youth will also involve evidence-based Relapse Prevention curricula approved by the Manager of SU Specialized Treatment.

6. Provide the following:

a. Services Provider may provide up to ten (10) sessions. A request to schedule additional sessions may be approved by the chief local administrator. If group services are preferred, but not feasible because there are not enough youth available, Service Provider shall include individual treatment services. Individual services shall be for a minimum of one (1) continuous hour per month. The one (1) continuous hour should be at least fifty (50) minutes of treatment services and ten (10) minutes of case management. The individual treatment services shall not exceed one (1) continuous hour per week, unless it is mutually agreed upon by both Service Provider and the designated TJJD staff member to provide additional individual treatment services for up to two (2) continuous hours per week. Group services shall be a minimum of one and a half (1.5) continuous hours, but not more than three (3) continuous hours per week. Additional time requires prior written approval from TJJD.

b. Services are to be provided in Service Provider's office, identified service area/region or a TJJD facility.

1. If services are to be provided in the youth's home, a safety plan shall be approved by TJJD prior to services beginning. If services are provided in the home, this type of service location shall have been determined relevant and necessary to meet the youth's needs.

2. If services are provided through telehealth, prior approval by TJJD is required before services begin. Telehealth services location will be in-office and shall have been determined relevant and necessary to meet treatment needs of the youth.

3. If services are provided through the telephone, prior approval by TJJD is required before services begin. Telephone services location will be in-office and shall be determined relevant and necessary to meet treatment needs of the youth.

c. Documentation of any collateral contact/case management. Collateral contacts could include, but are not limited to: attending Admissions, Review, and Dismissal (A.R.D.) meetings, Community Resource Coordination Group (C.R.C.G.) staffing and development of the treatment plan, interview and evaluation of youth, meetings with TJJD staff, coordinating care with psychiatric providers, and monthly progress reports.

7. Submit copies of monthly progress reports to the youth's TJJD PSW that include the following information:

a. The youth's progress toward reducing risk factors and increasing protective factors related to treatment;

b. Summary of the youth's participation in clinical services provided;

c. Copy of the youth's treatment plan that summarizes the youth's movement towards completing the objectives stated, participation in services provided, relevant behavior, and barriers identified;

- d. A copy of the revised treatment plan for the next month with revised objectives, strategies, or approaches;
  - e. Documentation of all collateral contacts made; and
  - f. Copies of either dated and completed weekly sign-in sheets (**Exhibit D**) showing the printed name and signature of each youth and Service Provider conducting the session or copies of TJJJ group attendance logs, as determined by program type.
  - g. Telehealth session copies must include dates, completed session and service provider's name conducting the session.
  - h. Telephone session copies must include date, completed session and service provider's name conducting the session.
8. Ensure that if group sessions are required, they shall be preapproved and group size limited to a maximum of eight (8) youth. Service Provider must provide adequate facility space for services which affords confidentiality of group members. If space is determined to be inadequate, TJJJ reserves the right to remove youth from the program.
  9. Communicate the youth's treatment schedule to the designated TJJJ staff member. The treatment schedule should be based upon information from the Specialized Aftercare Services Referral Packet Checklist and Approval form (CCF-809) that will be provided by TJJJ. Submit schedule changes and attendance sheets to the designated TJJJ staff member showing those youth present and absent from sessions on a weekly basis, including the signatures of both youth and Service Provider.
  10. Contact the youth's PSW after one (1) missed appointment. Discharge the youth from service after two (2) missed sessions within one (1) month or a total of three (3) missed sessions and notify the designated TJJJ staff member within 24 hours of discharge.
  11. Provide services in a facility if requested by the youth's TJJJ PSW.
  12. Provide services in the identified region as requested by youth's TJJJ PSW and as indicated in the Specialized Aftercare Application."

**IN WITNESS WHEREOF**, the parties hereto have made and executed this Amendment as of the day and year last below written.

**For Lisa Bailey:**

	<u>Lisa M. Bailey</u>	<u>LPSS, LSOTP-S,</u>	<u>March 12, 2025</u>
Signature	Printed Name	Title <u>LCDC-1</u>	Date

**For the Texas Juvenile Justice Department:**

	<u>Shandra Carter</u>	<u>March 27, 2025</u>
Shandra Carter, Executive Director		Date